Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**G R PATIL COLLEGE OF ARTS, SCIENCE AND COMMERCE**
Name of the head of the Institution	**Dr. AnjanKumar Sahay**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07208845454**
Mobile no.	**9561551976**
Registered Email	**grpatilcollegedombivli@gmail.com**
Alternate Email	**dr.anuragshandilya@rediffmail.com**
Address	**Kalyan - Shil Road, Sonarpada**
City/Town	**Dombivli East**
State/UT	**Maharashtra**
Pincode	**421204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mrs. Lata Rajesh Wagh**
Phone no/Alternate Phone no.	**07208845454**
Mobile no.	**7208845454**
Registered Email	**grpatilcollegedombivli@gmail.com**
Alternate Email	**dr.anuragshandilya@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.grpatilcollegedombivli.edu.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.grpatilcollegedombivli.edu.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.52**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Academic and Administrative Audit	17-Mar-2016 1	4
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Not Applicable	0	Not Applicable	2016 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* **Preparation of Academic Calendar**

* **Administrative & Academic Audit**

* **Preparation of documents for new course applying**

* **Renovation of Principal office & Management office**

* **Up gradation of Computer laboratories & internet bandwidth**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• **Preparation of Academic Calendar**	**Prepared implemented**
• **Academic Audit**	**Completed**
• **Introduction of New degree course**	**Prepared documents & proposal submitted to Governing council of University of Mumbai for permission to start.**
• **Waste management**	**Collected up to 112kg of garbage from society as well as industrial area and handed over to Muncipal corporation for safe disposal.**
• **Renovation of Principal office & Management office**	**Renovated**
• **Up gradation of Computer laboratories & internet band width**	**Purchased new computers with latest generation of processor & RAM. Upgrade the internet connection with high speed lease line 10mbps.**
• **Public address system**	**Installed**
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**21-Jan-2016**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Process of planning before delivery of the curriculum – Effective curriculum delivery begins at the stage of the formation of the curriculum based on the needs of the industry and to match the vision, mission of the institute to reach out to the community. The curriculum at the undergraduate level has been standardized to be consistent with the norms of the University protocol and prescribed format. The TY B.Sc curriculum revision focuses on entrepreneurship

and extension with practical training inputs and skill development. The post graduate curriculum has been revised to make it more applicable in the industry and to include current concepts with global relevance as well as with a strong research emphasis. Prior to revision, feedback was obtained from the stake holders for required inputs and from the experts in the field, for current and anticipated industrial trends, following which the curriculum was revised after intense deliberations. Process of Effective delivery – Further planning for effective delivery is ensured by efficient work load distribution with a balance of theory and practical periods for the faculty. The faculty has to plan and document a detailed work plan based on topic intensity and time availability at the commencement of the term, for effective completion of the syllabus. If required, extra lectures are conducted across all levels for effective completion completion of the syllabus. Students who find he syllabus challenging are given special attention to ensure that they are abreast if the class. The syllabus is made available to the learner for ready reference. Effective delivery has been possible with the drafting of a detailed curriculum at the departmental level, the provision of and up to date library, relevant reference books and resource material and substantiating teaching efforts with seminars, conferences and guest lectures for students at various levels. Multiple methods are employed to make the classroom experience relevant and applicable like, innovative audio – visual aids and interactive life and application based lectures. The process of sourcing, obtaining, documenting curricular feedback of all stakeholders and acting upon the obtained feedback is an important link in ensuring effective transaction of the syllabus. The feedback from multiple stakeholders have been taken and communicated to the various departments via the IQAC which then led to drawing up action plans as well as its implementation. The IQAC has put in motion a method of taking a detailed curricular feedback across all levels. The computed results are shared with IQAC and the Governance as well as the departments. The departments after due deliberations, decide to act on it if relevant, and make necessary additions to teaching plan in the present and the following academic year respectively. Similarly the coordinators are attentive to the students feedback of visiting faculty. guest lectures are conducted through out the year to create an interface between Industry, teaching and the students. The college also has a server where lecturers upload material related to their subjects.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany / Chemistry / Zoology	48
BSc	Information Technology	21
BA (Journalism)	Journalism / Advertising	9
BMS	Management Studies	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback for this academic year 2015 – 16 was obtained by an online method with Google forms. Feedback from all stakeholders have been obtained i.e. Students, Alumni, Employers, Parents and Teachers. The feedback has been exclusively on the curriculum design and content. Process of analysis: Student feedback was taken for each class and each semester. Parents of the graduating classes (i.e. TY and Master degree) and of alumni have been considered. Employers for the entire department have been looked at which is inclusive of those who placed students for internships as well as those who employ both graduate and post graduate students. Teachers have given their observations on the lacunae that they have observed in a few subjects and have also reported the modifications made during the course of the year and suggested remedies for the same. The analysis for each question has been considered. In general the feedback has been positive with all stakeholders expressing satisfaction with the outcomes. The responses have been positive with respect to content, design, workload and applicability as well as with inclusion of advancement. Subjective feedback provided by a few respondents have been studied and collated. Only those suggestions pertaining to curriculum content and design have been considered. A feedback analysis report has been prepared. The relevant and specific suggestions given, have been listed out and submitted to IQAC. It has been noticed that there can be improvements made in the process of feedback

collection. It is noted that some stakeholders do not responds after the students graduate. It could be more effective to collect the feedback before they finish their final exams by submitting the feedback forms on the reception counter. After intense deliberations, the IQAC has made recommendations in the Action taken Report for the feedback report to be shared with departments and teachers. The following course of action has been suggested: The department to deliberate on the suggestions, new plans that could be feasible to be implemented in next academic year (i.e. 2016 - 17). As an outcome of this decision and as a recurring issues that came up during the feedback analysis to be handled on priority basis. Department of IT has provided grater practical exposure and training. It means simplification of practical and more intense coaching for students in practical techniques. It has been resolved that each department deliberate on the inclusion of suggestions after taking expert opinion from alumni and industry. Suggestions that can be initiated from the academic year 2016 -17 at the classroom level, in terms of added inputs, reference assignments for students and inclusion of latest ideas.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry / Botany / Zoology	120	135	67
BSc	Information Technology	120	73	29
BSc	Hospitality Studies	60	12	0
BCom	Commerce	240	293	230
BCom	Accounting and Finance	60	79	59
BMS	Management Studies	60	90	49
BA (Journalism)	Journalism / Advertising	60	80	46
MSc	Information Technology	20	14	1
MSc	Computer Science	20	11	0
MCom	Advanced Accountancy	60	32	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2015	480	6	23	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	26	10	2	2	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring system has been established in the college since long time wherein each faculty member is assigned one group of student mentees. In each group approx 20 students. Mentors are assigned for all levels (i.e. F Y to M.Sc / M.com). The mentor meets the student men tees of a group at least twice a month for half an hour to one hour and individually as requested. Individual and group mentoring is undertaken to build rapport with the students and to help students for solving various problems related to academic or personal. It also contributes to understanding student behavior and culture. The mentor listens to the problem and provide support while guiding the student to make healthy choices. If required the mentor refers the student to counselor in college for professional help. With the help of mentoring, mentees get required guidance to solve their personal problems and are able to concentrate on their studies. Parents are also called for counseling if necessary. Some issues that faculty mentors regularly handle during mentoring sessions include: Helping students from vernacular schools who face problems comprehending English as a medium of instructions. Helping students dealing with issues related to attendance, academic performance, discipline, submissions, participation in extracurricular activities, placements etc. Helping students to develop positive coping strategies, effective study habits. Helping students cope with interpersonal problems involving peers and / or family relationships. In all the fields of specialization of college other activities like picnics, field trips, educational tours, seminars, rural and urban extension work etc. students are accompanied by staff bringing a close contact between students and teachers, promoting positive interaction, giving opportunities for advice / guidance and mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
486	26	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	26	10	8	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	42300001	I and III	20/10/2015	30/11/2015
BSc	42300001	II and IV	04/04/2016	30/04/2016
BSc	42300003	I and III	20/10/2015	30/11/2015
BSc	42300003	II and IV	04/04/2016	30/04/2016
BSc	423000081	I and III	20/10/2015	30/11/2015
BSc	423000081	II and IV	04/04/2016	30/04/2016
BA (Journalism)	12300010	I and III	20/10/2015	30/11/2015
BA (Journalism)	12300010	II and IV	04/04/2016	30/04/2016
BCom	22300001	I and III	20/10/2015	30/11/2015
BCom	22300001	II and IV	04/04/2016	30/04/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Mumbai and is expected to follow guidelines set by the University for evaluation of students performance throughout the academic year. As per the University rules and regulations end semester examinations and evaluations are conducted. This year, according to the University directive all the undergraduate courses had one semester end examination and there was no continuous internal evaluation. However, teachers informally assessed students understanding level through discussions, question answer sessions and tests during the theory and practical class and gave extra inputs to those who needed them. At post graduate level, there was an internal component of forty percent which was used to evaluate students on the basis of their performance during preparing for assignments and presentations, projects, quizzes class participation, etc. Post graduate students were also assigned marks for their class participation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the beginning of each semester, the heads of the all departments discuss and prepare the college academic calendar in concurrence with the University calendar and get the approval from principal. The academic calendar contains the details of reopening and last working day of the semester, working days, holidays, unit completion dates, semester end examinations, cultural and sports activities, celebration of certain days / week, extension activities and tours. The calendar is made and shared with all the faculty members before the commencement of the semester. Lesson plans are then prepared based on the academic calendar. Students are then informed about time table and academic calendar through displaying in class notice board. Calendar of Events was followed regarding conduct of examination and faculties attend examinations related work and evaluation work as per University of Mumbai pattern and instructions. As per University calendar of events Academic Calendar of college / department is prepared in order to fulfill the overall student empowerment by including Exam schedule, Extension activities / Tours / Camps, Industrial visit, Short term workshops / training programs, Project exhibitions / celebrations of specific weeks / specific days, Sports and cultural activities,

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.grpatilcollegedombivli.edu.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
42300001	BSc	Chemistry/ Botany / Zoology	48	18	37.50%
42300003	BSc	Information Technology	21	13	61.90%
423000081	BSc	Hospitality Studies	0	0	0.00%
12300010	BA (Journalism)	Journalism / Advertising	11	6	54.54%
22300001	BCom	Commerce	180	78	43.33%
22300002	BCom	Accounting and Finance	27	15	55.55%
22300005	BMS	Management Studies	10	7	70.00%
	MSc	Information Technology	0	0	0.00%
	MSc	Computer Science	0	0	0.00%
	MCom	Advanced Accountancy	0	0	0.00%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.grpatilcollegedombivli.edu.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Science academies lecture workshop "Understanding and exploring the interfaces between Physics and Chemistry	Chemistry	14/09/2015
Understanding and exploring the interfaces between Accountancy and Advanced Accountancy	Commerce	02/11/2015
Science Academies refresher course in Chemistry at institute level	Chemistry	27/11/2015
Faculty Development Program (FDP) for various heads of departments, Criterion in-charge and members organized by institute level	Computer	16/04/2016
FDP for all teachers	Physics	16/06/2016
FDP for all teachers	Physics	17/06/2016
FDP for all teachers	Physics	18/06/2016
FDP for all teachers	Physics	20/06/2016
FDP for all teachers	Physics	21/06/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	00
International	Nil	0	00
[View File]()			

 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
[View File]()	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2015	0	Nil	0
[View File]()						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2015	0	0	Nil
[View File]()						

 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	1
Presented papers	1	0	0	0
[View File]()				

3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety Week	College and Manpada Police Station	4	100
Organic Fertilizer (Ganesh Ustav)	College and Nirmal Foundation	3	50
Inter collegiate Competition - Essay Writing	At Institute level	2	30

International Literacy Day	Department of Commerce	2	75
Employment and Entrepreneurship	Department of Computer	3	75
Financial Literacy	Department of Commerce	3	80
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Environment Program – Tree Plantation	Nirmal Foundation	Private Organization	75
Nirmalya secretion Program	Nirmal Foundation	Private Organization	50
Life long learning and extension	Centurion Education	Private Organization	30
Blood Camp – Plasma Diagnostic Laboratories and Blood Bank	Plasma Diagnostic	Private Organization	63
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatch Bharat	College NSS student	College Campus Cleaning Drive	2	75
Computer Science	Nirmal Foundation	Teaching in Slum area	2	20
Gender Issue	Science Department	Gender and Development	3	50
Awareness Program about role of Technology in Elections	Computer Department	Wireless Voting machine for student council election procedure	2	50
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	10	1	0	5	0	10	0
Added	8	0	8	0	0	1	0	0	0
Total	42	1	18	1	0	6	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

10 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
150000	150000	150000	150000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The governing body of college along with the Principal decide the guidelines for overall development and accordingly frame policies based on guidelines of UGC, University of Mumbai. There are different committees to look into maintenance and other infrastructural facilities. Purchase committee:- The committee scrutinizes the proposal of fund utilization based on need and requirement to ensure optimal utilization of funds allocated to the respective departments for each academic year. The decision is finalized on the basis of questions. Library Advisory Committee:- The library has advisory committee with a librarian as convener and faculty members nominated as member of the committee by the Principal. This committee meet to discuss the function, requirements, utilization of resources, distribution of funds and other matter pertaining to the library. Infrastructural Guidelines and Policies (For use, repair and maintenance): I) Use of Classrooms: Class representatives have to report any breakages / nonfunctioning of instruments to the concerned authority. II) Use of Mobile phones in college premises: Students are permitted to use mobile phones only in the lobby on the ground floor, the common room and on the landings at any time during the day. Phones may also be used in other places during the break time. Phones are to be Switched off and placed in the bag during class hours. Students are permitted to charge their phones only in the common room. Students are responsible for the safekeeping of their phones and valuables. III) Use of Laboratories: Students are not permitted in the laboratories without the presence of the faculty teacher. There are written rule to be followed by the students in the laboratories. IV) Waste Disposal: The college is now following the Grampanchayat / KDMC rule to use garbage bins. The college has grievance redressal mechanism where students can consult any

problems related to library and other facility. The maintenance of infrastructure facilities like toilet blocks, equipment, furniture, replacement of fire extinguisher, electric work, plumbing, aqua guard, water cooler, water tank is on contract basis. Accession records are maintained of the purchase for library as well as for laboratories.

https://www.grpatilcollegedombivli.edu.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Government Scholarship / Freeship	63	862455
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	18/12/2015	80	S H Computers
Soft Skill Development	19/12/2015	60	S H Computers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Carrier Counseling by Centurion Education	200	150	0	80
2015	Guest Lecture	250	300	0	100
2015	Session on CV writing and Interview facing skills	100	150	0	75

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Swift Infotech	30	3

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	15	Commerce	Commerce	K V Pendharkar, Pragati COllege	M.Com

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Indoor Games	Institute level	82
Outdooe Games	Institution level	238
Rangoli Competition	Institution level	23
Mehandi	Institution level	17
Salad Competition	Institution level	18

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council helps in maintaining academic discipline and rigor. They have special tasks during co-curricular, extra curricular and sports activities. They also help in coordinating the Alumni and current students festival and entrepreneurship event. We have students representatives in magazine committee, IQAC and Yuva Saptaha Committees. Similarly our college held every year choose the CR and ACR at F.Y. and S.Y. and T. Y. classes their conduct and merit basis . The coordinators and heads of departments are in close communication with the students through the class -representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

51

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet under the banner of Mumbra Shikshan Prasarak Mandal was organized on 15th January 2016. Around 30 alumni were present for the meet. The present students of Commerce, Science presented the cultural events of "COLORS OF MODERN". During this event and Mr. Divyesh , Ms. Shweta, Mr. Vivek alumni expressed their feelings towards college. This program was coordinated by Principal of G R Patil College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal is the Head of the institution. Together with the IQAC coordinator and administrator, he guides, assists and coordinates the implementation of various decisions. All heads of departments(HODs), coordinators and staff are members of statutory / non statutory committees and are actively involved in the decision making process. Most of these committees also include students and administrative staff. Active involvement of all committee members enable development of and strengthening of leadership qualities. Faculty members are involved in academic decision making. College has the development / management committee comprising of President, Principal. Secretary of M.S.P. mandal, department HODs and some staff was involved. The committee meets twice in a year. The management of the college is very involved in the functioning of the college. The President of the Governing body periodically meets the Principal, administrative and support staff, teaching

staff and students. Hence the college follows decentralization and participative management. Two practices that illustrate this are discussed below: Infrastructure based on perceived or anticipated needs identified by the management team, which meets and discusses the same e.g. building maintenance, electrical rewiring of the building etc., the management team met and drew up a tentative plan and budget. This proposal was then discussed with the governing body of G. R. Patil college. After discussion and approval the team discussed and sought suggestions regarding the implementation with the principal. Where required suggestions were made by teaching and nonteaching staff. A feedback was taken by students about their perceived needs for electrical points. The infrastructure team (including administrative and supportive staff) were involved in the implementation and supervision of the rewiring. Strategic planning – It was initiated by the management with the view to involve all stakeholders in planning for the improvement of the college. This suggestion was discussed with the principal and their views were shared with the College Development Committee. The members decided to take this forward and workshop was planned. Plans were drawn up to improve some areas, strengthen others and chart new programs for the all round development of the students and staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• Admission of students and the reservation policy are followed as per government norms. • Students are admitted on the basis of their past academic record. • As the college is coeducation type hence both the girls and boys had taken admission in the college for both UG and PG. level.
Curriculum Development	• Formal offline form structured method for curriculum feedback has been instituted from all stakeholders i. e. – students, teachers, parents, alumni and industry. This feedback forwarded to the departments at the end of the year to introspect on and choose the best possible course of action to solve or address the issues.
Teaching and Learning	• Work plans, teacher's diary and continuous feedback help make the teaching and learning student centric, effective and systematic and enables quality improvement. Experiential learning is actively promoted through community and industrial visits, projects, mentoring, seminars, workshops etc. • Continuous upgradation of ICT and library facilities coupled with excellent infrastructure and learning. • Staff and students are encouraged to update their knowledge by participating in seminars / workshops.

Examination and Evaluation	• F. Y. and S. Y. examinations are conducted keeping in mind optimum utilization of classrooms and availability of supervisors. The college examinations are planned to finish before the University examinations. • The college has CAP center for OSM, thus teacher from our college can plan their time well and manage teaching with paper assessment.
Research and Development	• A research committee is appointed by the Principal of the college to strengthen and motivate the faculty members for improving and enhancing the standards of learning and research. • Under this committee teachers research projects as well as students research projects are encouraged and given support for better outcomes. • The academic research coordinator appointed by the University under Principal and coordinators guidance various departments of the college organized National, International conferences, Symposium and Workshops annually to promote research activity in the institution. • The teaching staff is appraised, acknowledge and felicitated for their research papers publications in national and international journals during college common meetings, festivals and annual functions for encouragement and motivation.
Library, ICT and Physical Infrastructure / Instrumentation	• The college constantly upgrades its facilities and infrastructure to meet changing needs. • ICT facility introduced in current year. • Physical infrastructure and instrumentation continuation of major structural repairs. Expanded CCTV coverage. Separate bins provided for segregation of wet and dry waste. Purchase of new equipments to meet changing needs of the curriculum.
Human Resource Management	• At the end of each academic year, department heads, Principal, administrator and Management assess the need for staff recruitment. • New appointments are made in keeping with UGC or University of Mumbai / Government criteria. Staff avails of training programs and are supported to take up research work.
Industry Interaction / Collaboration	• To acquaint the staff and students of the college with current Industrial and corporate scenario HR meets are

conducted. • This increase the awareness among the students about their employability skills and in turn police them of for the current industry needs. The college has organized placement drives yearly in the campus. This year 10 companies participated. • Placement cell of college has organized placement drive with different companies, besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. • Our Alumni's are working on high post in corporate and industries they also provide guidance to current students, college have entrepreneur cell and activities conducted through this cell every year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college is having 10Mbps internet connection from Reliance (Jio) company that preserves and provides all academic and official data under one system of online information. Internet service provide folders to all academic and administrative departments and faculties of the college. The information and details provided in all respective folders are later procured for many official purposes like annual reports, higher education reports etc., central documentation committee and DVV. This also gives an accessibility to the Principal and the management and DVV committee scrutinize and verify all the activities conducted b different departments and faculties of the college and further facilitate growth and innovation in the smooth functioning of the college.
Administration	The college makes continuous efforts to go paper less in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments.
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the college. Advance software is used to keep scanned documents, e-filling and budget transactions accurate. Management checks, verifies and guides the finance

	and accounts section time to time.
Student Admission and Support	For constant supports and assistance to the students community online tools are used to keep in touch and inform them about various notices time to time. Besides that online message and sort messaging services are also used to inform and notify students about different academic and official activities. The teaching faculties has also created Google groups and whatsapp groups to post updates and news related to academic and official documents.
Examination	The college conducts annual semester wise examinations smoothly. The seating arrangement of the students is provided online as well as mentioned on green board to avoid chaos and confusion on the examination days. This also saves time, controls, stress of the students during examinations. Notices related to exams are also posted and updated on priority basis. Thus the examination coordinator and examination committee in college ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also send to the university online. College also displayed internal examinations results online on college website. System is student friendly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Mrs. Geetanjali	Conference on Contemporary issues in Commerce, Management, Law and Social Sciences	---	1000
2015	Mrs. Suvarna Sawant	Workshop on Computer Forensics and Intelligent Systems	----	1000
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	FDP for Commerce Faculty	Awareness program for Non teaching staff	23/12/2015	24/12/2015	20	11

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	4	05/10/2015	08/10/2015	04
Orientation Program	3	04/01/2016	06/01/2016	03
Refresher Course on Information and Communication Technology	2	30/07/2015	01/08/2015	03

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	26	8	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Facility available for Staff - Provident Fund	Facility available for Staff - Provident Fund	Scholarship provided by the State / Central Government to students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organization. Institution conducts internal and external financial audits regularly. Internal audit is conducted after every six months. Similarly, external audit is conducted after end of accounting period. Internal and External auditors are appointed by Parent Institute. Audit report and audited statements of accounts are discussed in college development committee and also submitted to governing council. Queries and suggestions are resolved satisfactorily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	By Principal
Administrative	No		Yes	By CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• We are G. R. Patil college of Arts, Science Commerce has no formal Parent – Teacher Association but actively interacts with parents at meetings to ensure greatest benefit to the students. • At the beginning of the year, to familiarize parents with the functioning of the college, its vision, mission, policies, rules, regulations and assessment procedure at the time of orientation program of first year students of all courses. • Parents – Teacher meetings on a one-to-one basis are held in case of any issues such as poor attendance, student difficulties observed, other grievance redressal etc. • Individual meetings are also held when requested by parents.

6.5.3 – Development programmes for support staff (at least three)

• We organize a' Personality Development for Personal and Professional Growth' session for all the support staff of the college. This interactive session was conducted by guest faculty or professional expert. Through this support staff learn how to work with clarity focus to achieve growth in their personal and professional lives. • The college support staff benefited from this session. • A workshop on Fire Safety and Evacuation was conducted by Fire safety officer of KDMC. The support staff were trained to handle fire extinguishers, tackle the situation in case of fire, natural calamities or unforeseen incidents in the building. (like building collapse). • A session on Financial Wellness was conducted. This session attempted to bring about a combination of awareness and knowledge to make sound financial decisions which would contribute to financial well being. Basic skills of saving and investment were focused upon. Also the importance and benefits of early investing were explained.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college continuously strives to initiate newer ways to improve the quality in the institution. Recommendations made by NAAC given due considerations and implemented. Some of the post accreditation initiatives are given below:- G R Patil foundation – This is awareness and action research for youth awakening foundation. In keeping with the education policy to create a scientific temper in students, the college felt a need to introduce research at a younger age. Undergraduate students are encouraged to opt to undertake a mini research project under the guidance of the faculty. The faculty engages with them and assists them in identifying an area for research, guiding them to review

literature, develop appropriate methodology, execute the study, analyze and present the data. Oral presentation at the competition helps them improve their communication and presentation skills and gain tremendous confidence. The entire experience helps develop critical thinking and a spirit of healthy competition among all students. It also exposes them to the kind of research being undertaken in other institutions. The management felt the need to revise the strategic plan and hence a workshops was planned with Principal and other facilitator. Plans were drawn up to improve some areas strengthen others and chart new programs for the all round development of the students and staff. The management also appointed an adviser to assist an advise the management in matters related to quality enhancement. College management Committee - A committee comprising of trustee of Mumbra Shikshan Prasarak Mandal, Principal, adviser, administrator and heads of the departments has been constituted in Dec 2016. The committee meets once a month to deliberate on academic and administrative issues that need attention.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Personality Development Program	28/12/2015	28/12/2015	28/12/2015	41
2015	Workshop for Fire Safety for students and Staff	03/10/2015	03/10/2015	03/10/2015	33
2016	Seminar on Financial Wellness for students and staff	20/02/2016	20/02/2016	20/02/2016	58

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Blood Donation	08/09/2015	08/09/2015	0	15
Save Girl Child	16/01/2016	16/01/2016	25	45
Women's Day	08/03/2016	08/03/2016	70	25
Gender Equity Day	26/08/2015	26/08/2015	75	80

| AIDS Day | 01/12/2015 | 01/12/2015 | 6 | 9 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Sr. No Title of Program Duration No. of Participants Details 01 Guest lecture on our Native Trees 21/12/2015 50 Showed the seeds of important trees and lecture delivered on its importance. 02 Tree plantation drive 17/03/2016 50 At G R Patil college Dombivli 03 Clean city initiative 09/03/2016 150 Motivated students for clean city and green city 04 Guest lecture on Water crises and Water conservation 20/02/2016 120 Lecture delivered by Chandrashekhar Gupta 05 E- waste collection drive yearly 60 E-waste is collected from students and staff at college and deposited to KDMC, Dombivli for recycling. 06 Conserve Mother Earth 04/04/2016 105 Students get aware about their environment by studying flora, fauna and geography. They also aware about fort conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Provision for lift	No	0
Rest Rooms	Yes	0
Braille Software/facilities	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers Diary	10/06/2015	The mission of the institution is to develop modern youth as responsible citizen by inculcating human values along with scientific insight for which various efforts are being done. The institution follows

the code of conduct of University of Mumbai. It is published every year in the teachers diary which is maintained by every teacher and is duly signed by HOD and Principal. The code of conduct for students is made available in the prospectus every year and also displayed on campus in the form of display boards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mahatma Jyotiba Phule Birth Anniversary	11/04/2016	11/04/2016	75
Dr. Babasaheb Ambedkar Birth Anniversary	14/04/2016	14/04/2016	50
[View File](#)				

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Excellent initiatives are taking place on raising environmental awareness among the students and the staff. The college tries to maintain an environment friendly approach in its formal and non formal courses making it a point to inculcate values of environmental sustainability in the students so as to create a community of students and citizens practicing such initiatives on and off the campus. Awareness session on waste management conducted by NSS students for support a staff and college students on 5th and 6th February 2016. Green and Blue dustbins were placed on every floor and Red dustbin on ground and second floor for proper segregation of waste. Swatch Bharat oath taking in college classrooms. Tree plantation camp organized by the college. Organized students competition on reduced, reuse and recycle. E-Waste is collected from students and staff with prior notification and is deposited to KDMC, Dombivli for recycling. Organized the due not HONK campaign.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I:- 1. Title of the Practice:- Use of learner – centered, participatory, innovative teaching learning methods. The objective of teaching learning process as are follows:- • To engage students in the learning process. • To respect the learner as an active participant as apposed to a passive recipient. • To encourage cooperative learning. • To empower our students through teaching learning activities that help students build self confidence. • To respond to students in smaller groups and individually as far as possible rather than as "a class" of students. • To enable students to make connections between ideas in text books and the real worlds that they are experiencing in Mumbai / Tribal – Rural areas outside Mumbai / other parts of India. • To have students co-construct knowledge and take ownership for ideas. • To support students in thinking, problem -solving, and in specialized knowledge and skill development. • Most importantly, to enable learning. 2. Accordingly, teachers

in the college outstandingly use a variety of teaching – learning methods that engage the learner in hands – on end minds – on activities, enabling powerful learning. Examples across teachers are :- • Experiments and Demonstrations. • Simulation Techniques. • Power point presentations by staff ay students. • Movies, documentaries and videos. • Readings and guided discussions of extracts from books, newspaper clippings and articles from journals and magazines. • Writing and interpreting case studies, preparing snap shots of exceptional children. • Conducting sessions / activities based on problem solving techniques. • Use of anecdotes and illustrations. • Role – plays, street plays, skits, puppet shows, songs short stories, games etc. • Encouraging students to participate in workshops and seminars. • Lectures and workshops by resource people and experts of national and international repute. • Organization of exhibitions, displays seminars and conferences. • Digits to exhibitions, filed visits to industries, hotels hospitals and laboratories, old-age homes, orphanages , homes for the destitute women. • Rural camps, Community projects and industrial visits, study tour with detailed report presentations. • Planning, conducting and evaluating extension activities for beneficiaries in urban / rural / tribal areas. • Supporting students and staff in making scientific poster or paper presentation in national and international conferences. • Multimedia which is the combination of various digital media types such as text, images, audio and video, in to an integrated multi-sensory interactive application or presentation to convey information to an audience. • Mind maps which helps students to picturize the information and facilitates clear understanding and quick review. • Humor which reduces stress, creates interest and strengthens the relation ship between students and teacher. To facilitate the teaching –learning process and to ensure high quality teaching. The following points are conducted – • Group discussions are carried out for practical subjects so that all teachers are aware of the process and practices of that. • Teachers are involved in the design of the syllabus to ensure their cooperation and motivation. • More than one teacher may take a particular subject based on their expertise. • A bio metric attendance machine helps in monitoring attendance of all teaching and non teaching staff. • Teaching works plans are submitted by all faculty members for each subject at the beginning of the academic year and these are reviewed by the Principal. • A teacher diary is maintained by each staff member which helps in monitoring the work plan. • New faculty and those teaching new courses are oriented and mentored to facilitate professional competence. • Remedial teaching and coaching are provided to improve the performance of the students. • Staff are appointed as mentors for students to facilitate academic and personal problem resolution. • A grievance redressal cell has been established to encourage the expression of concerns related to the teaching-learning process and resolution of the same by the management / Principal / relevant staff. • Meetings are regularly held. • All staff meetings are held once a month to discuss issues pertinent to all staff. • Departments and committee meetings are held twice a month to discuss issues relevant to that department or committee. • Teachers in-charge of various departments meet periodically to discuss the format for providing skills to the students. 3. Titles of the practice – Students Support:- Student welfare and empowerment is the all encompassing goal that the college is constantly striving to reach. Hence all the best practices, be it teaching or administrative are directly or indirectly connected with serving the students in the best possible manner so that they are helped unfold their potential, and become quality individuals, students, family members and citizens. • One of the best practices of our college is the admission policy of our students. Right from its inceptions, we are committed to embracing diversity. Therefore our motto is to accept students hailing from any religion and belonging to any socio-economic strata of society. Our goal is to empower the students. Some of our students entering our college at the first year level, come from traditional and orthodox backgrounds, and therefore, the college invests time

and energy to make them fill that this college is like a second home to them. • Since our college is running the Arts, Commerce, Science and Journalism and its affiliated to the University of Mumbai. We would like to give every one who so desires, an opportunity to be educated in this college. As such, we do not limit our admission only to the cream of the student population. Rather, we absorb, in our college even those who do not have a high percentage but have the passion, Zeal and enthusiasm to learn. We take pride in raising the standards of these students, who otherwise would not get an opportunity to rise in life. • A very personalized approach is used with the students. They are called by their names rather than their roll numbers. When absent, they are expected to inform the coordinator or HOD, not as a disciplinary strategy but also to make them realize that their presence is important to the teacher and to the other students in the class and that they are missed. Phone calls are often made to students. Who have absented them selves / are sick and they are helped and supported by the faculty. • At the Post graduate level, our policy is to admit only a limited number of students in order to provide individualized attention and effective monitoring required for a high quality education. • If a particular staff is absent for any unforeseen reason on a particular day, the class is not canceled. Instead other teachers are expected to pitch in and take the class so that the students are not inconvenienced. This practice helps students to feel that teachers respect them and their time and teachers to feel that they are all a part of a family, where give and take is inevitable. Recently we have started the policy of recruiting substitute (clock hour basis) teachers to take over the classes of teachers who are on short term leave on account of personal or medical problems. This has helped to provide support to the teacher on leave and above all security to the students whose classes he / she takes. • Students are given an opportunity to attend training sessions, value added courses, workshops, seminars, conferences etc. to enhance their knowledge and skills beyond the scope of the syllabus. • To inculcate in students the joy of reading and to encourage their use of library services. • Industrial visit and sight seeing tours are organized for them so that they can rejuvenate and value with each other. • Alumni get together are organized so that there ample interaction among them with the staff. Those desires of seeking employment are assisted with the same while those who have advanced in their carriers are invited as experts to the college to enlighten students on their area of expertise. • One unique quality of our college is the in faces placed by the management on having a physically appealing college. Students are the recipients of clean and tidy classrooms. Also the management has invested plenty of funds into redeveloping the building, upgrading its labs and equipments / material to provide to the students a high quality education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.grpatilcollegedombivli.edu.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Area of distinctiveness :- Increasing international attention devoted to inclusion is a consequence of globalization, liberalization and democratization. Inclusion is a multidimensional process to enhance Human capabilities, equal opportunities for social, political, economic participation, encouraging social interactions, strengthening the social ties, solidarity, cohesion, integration and opening of the access to participate in all spheres of life. As an educational institution we have staff and students from diverse background with different orientations and capabilities. We have a demographic diversity as the students are hailing from different socio –

economic background, come from diverse regions having own language preferences. Especially a large number of students from rural area of Maharashtra in our college and other parts of India. With respect to this 'uniqueness', we are trying to inculcate the value of 'togetherness' among all the members of this institutions by giving space to each and every stakeholder to participate, explore, enhance and attend their full potential, ultimately making society more equitable place. To achieve this vision as set by our institution, every member is participating in own capacity like - 1) Active counseling cell for all the stakeholders. 2) Language lab for the students with different background for sharpening language skills. 3) Mentor for the students. 4) Arts circle for celebrating culture of uniqueness. 5) Special efforts are taken by the faculty members to make the classrooms more vibrant by promoting and encouraging dialogue and participation amongst the students. 6) Informal support group for the differently abled students. 7) Online feedback system allows the students to freely share their individual views about the syllabus, teaching techniques, classroom environment to improve the learning experience. 8) Management of the intuition with all eagerness and spirit promotes environment for the self and professional development amongst the faculty. 9) Inclusive classrooms (group activities, small research projects, film clubs, discussion groups, engagement with other faculties, exploring new mediums for class teaching). 10) Remedial classes – Remedial classes is taken by subject experts and guest faculty. 11) Value education (National Youth Day, Human Rights Day, Awareness Campaign, Elderly People, Women, Children). 12) Hand holding by the faculty members. 13) Skill development programs for the students. 14) Alumni Association. There are unending and relentless efforts by the management and the staff of the institution to promote inclusiveness not only amongst the students but as well amongst all stakeholders.

Provide the weblink of the institution
https://www.grpatilcollegedombivli.edu.in

8.Future Plans of Actions for Next Academic Year

 • Part of future plan is the introducing new undergraduate course Banking Insurance in 2016 – 17. • Induction program for all first year students and meeting with parents of first year students. • Spoken English course in collaboration with Times of India under Teach India campaign. • Soft skills development program in association with Industry. Keeping in mind the college vision and mission, initiatives are being undertaken for the physically, visually challenged students.